



Admission Arrangements 2026/27

Policy Last Reviewed: *Autumn 2024*

Signed by:

Headteacher

Chair of Governors

Approved by:

Amy Cooper

Anne Cull

Full Governing Board

Date:

29/09/2025

29/09/2025

Last Updated:

Autumn 2025 (without change to content)

Next Review:

Autumn 2026

Please read in conjunction with the following policies:

- School Admissions Code (DfE Statutory Guidance)
- School Admissions Appeals Code (DfE Statutory Guidance)



Linden Road, Bournville, Birmingham, B30 1JY

Head Teacher: Amy Cooper enquiry@bournvillevillageprimary.org.uk

Tel: 0121 675 9098

School name	Bournville Village Primary School		
School address	Linden Road, Bournville, Birmingham, B30 1JY		
Headteacher	Mrs Amy Cooper	Tel no:	0121 675 9098
Admission Number	90		

Admissions policy statement	<p>Bournville Village Primary School is a Voluntary Aided School, which has a catchment area and set criteria for entry.</p> <p>Any child with an Education and Health Care Plan that names the school will be admitted. This is not an oversubscription criterion.</p> <p>If the number of children applying for admission exceeds the number of places available, places will be allocated based on the following order of priority.</p>
Oversubscription Criteria	1. Looked after children or children who were previously looked after (including previously looked after children from outside of England).
	2. Children living in the catchment area who, at the time of admission, have a sibling at the school (Parents should note that Bournville Village Primary School has adopted the Local Authority's 'Sibling' definition). The catchment area can be viewed at the School Office.
	3. Other children living in the catchment area.
	4. Children living outside the catchment area who, at the time of admission, have a sibling at Bournville Village Primary School.
	5. Other children living outside the catchment area.



	<p>In each of the above categories, places will be allocated according to the distance between home and school, beginning with children living closest to Bournville Village Primary School and whose circumstances remain unchanged on the day of admission. The school reserves the right to withdraw the offer of a place if a change in circumstances between allocation and admission would have resulted in a child not being offered a place at the time of allocation.</p> <p>Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the centre of the main school building. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system. Proof of address will be required by the school.</p> <p>Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.</p> <p>In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.</p>
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Looked after or previously looked after children	<p>A Looked After Child is a child who is in the care of a local authority or is being provided with accommodation by a local authority as set out in s22(1) of the Children Act 1989. A Previously Looked After Child is a child who immediately after being looked after became subject to an adoption, special guardianship or child arrangements order.</p> <p>In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.</p>
Children adopted from state care outside of England	<p>Children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted will be given equal first priority in admission arrangements, alongside looked after children (LAC) and children who were previously looked after by English local authorities (PLAC). These children are referred to as internationally adopted previously looked after children – "IAPLAC". Evidence will be required from the carer confirming that their child meets the above criteria in accordance with the DfE's non-statutory guidance on the admission of IAPLAC.</p>



Waiting list	Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.
In Year Applications	<p>Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.</p> <p>On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.</p>
Appeals	<p>Appeals are heard by an Appeal Panel that is independent from the school, the Local Authority prepares and presents any appeals on behalf of the school.</p> <p>Parents who wish to appeal against the decision to refuse their child admission should visit www.birmingham.gov.uk/schooladmissions</p> <p>The statutory limit on class sizes in infant classes restricts the circumstances in which Appeal Panels may uphold an appeal where the admission would exceed the class size limit. Therefore, an Appeal Panel can only uphold an appeal if it is satisfied that:</p> <ul style="list-style-type: none"> • Your child would have been offered a place if the published admission arrangements had been applied properly • Your child would have been offered a place if the arrangements had not been contrary to the school admissions code and the legislation • The decision was not one a reasonable authority would make in the circumstances of the case.
Deferred entry and Admission of children outside their normal year group	<p>Parents can request that the date their child is admitted to school is deferred until later in the academic year or until the term in which the child reaches compulsory school age.</p> <p>Parents have the right to request, but not insist, that their child be considered for admission to a class outside of their normal age group. This could be the case, for example, if a child is gifted and talented, has experienced problems</p>



such as ill health, or that the child is summer born, i.e., a child born between 1st April and 31st August. Parents who wish for their child to be considered for admission to a class outside of their normal age group must make an application for the normal age group in the first instance. Parents must then submit a formal request to the Governing Board for the child to be considered for a different age group class instead. This request should be in the form of a written letter of application outlining the reasons why they wish for their child to be considered to be admitted into a class outside of their normal age group and enclosing any supportive evidence and documentation that they wish to be taken into account as part of that request.

The Governing Board will consider requests submitted for a child to be admitted into a class outside of their normal age group and advise parents of the outcome of that request before national offer day, having taken into account the information provided by the parents, the child's best interests and the views of the Head Teacher.

If the request is refused, the original application for the normal age group class will progress through the Local Authority co-ordinated admissions scheme, be considered by the Governing Board and the parents advised of the outcome.

If the request is agreed and the year group for which the parents have requested a place is a current year group in the school, then the application will be considered by the Governing Board and the parents advised of the outcome.

If the request is agreed and the year group for which the parents have requested a place is for a future year group, i.e., Reception in September 2025, then the original application is withdrawn and the parents must submit a fresh application for Reception 2025 when applications open in the autumn term of 2024. Please note that parents only have the right to re-apply for a place. Where the Governing Board agrees to consider an application for Reception the following year, that application is considered alongside all other applications received and parents will be advised of the outcome of that application on national offer day. No place is reserved or held for the child in advance.

If parents are considering submitting an application for their child to be admitted into a class outside of their normal age group, it is strongly recommended that they also read the DFE guidance which can be found at: <https://www.gov.uk/government/publications/summer-born-children-schooladmission>



Catchment Area:

Acacia Road- All Numbers	Laburnum Road- All Numbers
Alder Lane- All Numbers	Lake View Close- All Numbers
Appleton Close- All Numbers	Lancaster Close- All Numbers
Badsey Close- All Numbers	Langleys Road- All Numbers
Bayliss Close- All Numbers	Laurel Grove- All Numbers
Beaumont Road- All Numbers	Linden Road- All Numbers
Beech Road- All Numbers	Linnet Close- All Numbers
Belmont Covert (Davids Estate)- All Numbers	Long Wood- All Numbers
Berberry Close- All Numbers	Maple Road- All Numbers
Birch Close- All Numbers	Mary Vale Road - Evens only 150 and higher
Blackthorn Close- All Numbers	Mary Vale Road – Odd only 29 and higher (Not 29A)
Blackthorn Road- All Numbers	Meadow Rise- All Numbers
Boundary View- All Numbers	Mulberry Road- All Numbers
Bournville Lane- Above 72 (Evens) and 75 (Odd)	Mytton Road- All Numbers
Bristol Road- 832 and above. Evens Only	Newent Road- All Numbers
Campwood Close- All Numbers	Northfield Road- Evens No's over 118
Cedar Close- All Numbers	Oak Farm Road- All Numbers
Berberry Close- All Numbers	Maple Road- All Numbers
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Cedar Close- All Numbers	Oak Farm Road- All Numbers
Cedar Road- All Numbers	Oak Tree Lane- All Numbers
Centurion Way- All Numbers	Old Barn Road- All Numbers
Charfield Close- All Numbers	Oakville Drive (off Hole Lane) - All Numbers
Claines Road- All Numbers	Oakville Place (off Hole Lane) - All Numbers
Cob Lane- All Numbers	Pavillion Way- All Numbers
Cobs Field- All Numbers	Pendennis Close- All Numbers
College Walk- All Numbers	Raddlebarn Road- 60 and below
Dingle Close- All Numbers	Redmead Close- All Numbers
Elm Road- All Numbers	Ryebank Close- All Numbers
Esmond Close- All Numbers	Selly Hall Croft- All Numbers
Firbank Close- All Numbers	Selly Oak Road- 1-263 and 2- 358
Frampton Close- All Numbers	Sellywood Road- All Numbers
Franklin Road- All Numbers	Somerdale Road- All Numbers
Goldfinch Close- All Numbers	Stocks Wood- All Numbers
Griffins Brook Close- All Numbers	Sundbury Rise (Davids estate)- All Numbers
Griffins Brook Lane- All Numbers	Sycamore Road- All Numbers
Harvey Mews- All Numbers	Teazel Avenue- All Numbers



Hawthorn Road- All Numbers	Thackeray Road- All Numbers
Hay Green Close- All Numbers	The Davids- All Numbers
Hay Green Lane- All Numbers	The Ley's- All Numbers
Heath Close- All Numbers	Thorn Road- All Numbers
Heath Road- All Numbers	Welches Close- All Numbers
High Heath Close- All Numbers	Westhome Croft- All Numbers
Hole Lane- 1- 207 and 2- 202	Willow Road- All Numbers
Holly Grove- All Numbers	Windmill Close- All Numbers
Hoyland Way- All Numbers	Windmill Hill- All Numbers
Jervoise Drive- All Numbers	Woodbrooke Road- All Numbers
Kestrel Grove- All Numbers	Woodlands Drive- All Numbers
Kingfisher Way- All Numbers	Woodlands Park Road- All Numbers
Kings Gardens- All Numbers	Wyndham Gardens- All Numbers
Kingsley Road- All Numbers	Wynds Point (Davids Estate)- All Numbers
Knighton Road- All Numbers	York Close- All Numbers

